



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Rani Anna Government College for Women, Tirunelveli
• Name of the Head of the institution	Dr. C. V. Mythili
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04622322432
• Mobile no	8300038127
• Registered e-mail	raniannatvl@yahoo.com
• Alternate e-mail	nithinbala@gmail.com
• Address	Gandhinagar
• City/Town	Tirunelveli
• State/UT	Tamil Nadu
• Pin Code	627008
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	Grants-in aid
• Name of the Affiliating University	Manonmaniam Sundaranar University
• Name of the IQAC Coordinator	Dr. V. Darling Selvi
• Phone No.	04622322432
• Alternate phone No.	
• Mobile	9442364293
• IQAC e-mail address	iqac@raniannagcw.edu.in
• Alternate Email address	darlingselvi@raniannagcw.edu.in
3.Website address (Web link of the AQAR (Previous Academic Year)	http://raniannagcw.edu.in/aqar/AQAR%202020-21.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://raniannagcw.edu.in/aboutus/CL_2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	77.20	2003	16/09/2003	16/09/2008
Cycle 2	B+	2.65	2011	16/09/2011	15/09/2016
Nil	A	3.12	2017	28/03/2017	27/03/2022

6.Date of Establishment of IQAC

17/07/2003

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Ms. A. Yesurani, Research Department of Zoology	Research Fund	Tamilnadu Directorate of Collegiate Education (TNDCE)	2019-22	60000
Ms. V. Chithambara Priya, Research Fund Tamilnadu Directorate of 2019-22 60000 Page 9/55 10-08-2022 04:37:06 Annual Quality Assurance Report of RANI ANNA GOVERNMENT COLLEGE FOR WOMEN Research Department of Zoology	Research Fund	Tamilnadu Directorate of Collegiate Education (TNDCE)	2019-22	60000
Ms. S. Jeyalakshmi, Research Department of English	Research Fund	Tamilnadu Directorate of Collegiate Education (TNDCE)	2020-23	60000
Ms. I. Shilpa Mary, Research Department of Commerce	Student Mini Project	Tamilnadu State Council for Higher Education (TANSCH)	2021-22	15000

Ms. V.Ramala kshmi, Research Department of English	Student Mini Project	Tamilnadu State Council for Higher Education (TANSICHE)	2021-22	15000
Ms. M. Malathi, Research Department of Botany	Student Mini Project	Tamilnadu State Council for Higher Education (TANSICHE)	2021-22	15000
Ms. C.R. Deepa Rethna, Research Department of English	Research Fund	Tamilnadu Directorate of Collegiate Education (TNDCE)	2020-23	60000
College Girls Hostel	Equity Iniatives - 11	RUSA 2.0	2020-22	2,50,00,000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	17		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		

• If yes, mention the amount	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Conduct periodical meetings	
Preparation of AQAR	
MOU	
Enhancing Entrepreneurial Drive Measures	
Imparting Research inputs	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Improvement of Infrastructure and ICT facilities	Solar Powered Campus • Digital Library • Automated Office System • RO System • New toilets • Napkin Vending Machine • Incinerators • New class rooms • New Lab Facilities • New Hostel
Collaborate with other agencies for the betterment of the students	Collaborations have been made with • IGNOU and TNOU • Team Trust, Tirunelveli • Human Rights Commission, Tirunelveli • Entrepreneurship Development Institute, Chennai • ICT Academy of Tamilnadu • Rotary Club, Tirunelveli District • District Employment Office, Tirunelveli • Bookshare International Organisation • Help the Blind, Chennai • Blind Association, Madurai • EDII Ahmedabad • Karunya Vidya Education • Lady Hawk, Coimbatore • Government Museum • Globethics.net, Geneva
13. Whether the AQAR was placed before statutory body?	No
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	22/03/2022

15. Multidisciplinary / interdisciplinary

As Rani Anna Government College is affiliated with Manonmaniam Sundaranar University, Tirunelveli, we strictly follow the curriculum laid down by the University

16. Academic bank of credits (ABC):

The academic credits are assigned by the university

17. Skill development:

We are conducting various programs to impart various skills to the students

1. Tailoring and Fashion Technology (3 months course)
2. Entrepreneurship Cluster Development Program (ICT Academy)
3. Workshop on Life Skills (RUSA)
4. Aptitude test for the free online course (Redington)

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We are teaching the subjects as per the Syllabus given by the University. Apart from that our college is conducting a Regular Diploma course in the Malayalam Language for the benefit of both the Teachers and Students

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

As a part of Outcome Based Education, we are concentrating on the result and employment opportunities of the students by conducting various employment fairs with the help of both Government and Non-Governmental Organisations.

20.Distance education/online education:

1. Indra Gandhi National Open University (IGNOU): 10 Courses

2. Tamil Nadu Open University (TNOU): 1 Course

Extended Profile

1.Programme

1.1	54
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1677
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1047
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1288
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	113
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	132
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	65
4.2 Total expenditure excluding salary during the year (INR in lakhs)	65
4.3 Total number of computers on campus for academic purposes	213

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic Calendar is prepared for every year and the academic activities are planned and executed accordingly. There will be three Internal Tests for all the subjects in every semester and the best of two tests will be considered and the average will be calculated as final test marks. Apart from the test, five marks will be

assigned for the assignment for undergraduate programs to attain a total of 25 marks and ten marks will be assigned for assignments, and five marks for Seminars to attain a total of 25 marks for Post Graduate Programs. Model exam is conducted to train the students for University Examination.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is prepared for every year and the academic activities are planned and executed accordingly. The dates for the Internal examination are given in advance in the calendar itself. Every year academic calendar will be prepared and given to all staffmembers and students indicating the academic functioning of the college including internal assessments, holidays, working days, day order system, and so on.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

44

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1501

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Programs are periodically conducted to inculcate the issues relevant to Professional Ethics, Gender, Human Values, and the environment. As the curriculum is designed by the University, we follow strictly the curriculum designed by University. MOU has been made with Globethics.net by IQAC to impart ethical foundations both in education and Research

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

35

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1486

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.raniannagcw.edu.in/pdf/sss/Student%20Satisfaction%20Survey_2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://raniannagcw.edu.in/pdf/sss/Student%20Satisfaction%20Survey_2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1720

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1481

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers provide organized notes to students. Teachers interact with students through WhatsApp, Phone calls, and Video calls to enrich and teach the content.

Teachers share YouTube videos and Powerpoint slides for each topic with the students. Students are regularly given positive remarks on their tasks, assignments, replies, questions, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4384	176

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- From the syllabus teachers make notes and circulate among the students
- students were given Seminars and Assignments on a regular basis
- Teachers get into a routine and create a weekly schedule that they follow. As the time of the day is more productive, they set specific time blocks as to when they will focus on each class.
- Teachers strictly adhere to the given time schedule and workload assigned to them
- Teachers create a regular study space and stay organized. They make sure: to have a high-speed internet connection, have the required materials, and software for the course, and have headphones for listening to discussions.
- Communicate often with class representatives and instructors via Email, Whatapps forums, and messaging which help the teachers stay connected and avoid misunderstandings.
- voice Message is the instructional aid adapted by the teachers to give and gather information from the students on time.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools for teaching in various forms. Google Classroom and Moodle are the primary media to interact with the students for the conduct of internal tests and to upload the study materials in the form of PowerPoint and pdfs. Google Meet and Zoom Platforms are used by the teachers to teach the students directly through online mode. Demonstrative lectures and teachings are given through these mediums to make them understand the lessons and to write the exams too. The students were given the autonomy to raise questions and clear their doubts. Faculty members record the lessons by way of videos and audio recordings to make the students learn repeatedly. Attendance will be taken and recorded and uploaded on the University website for every semester. Internal marks will also be recorded and uploaded to the University website as per the requirements of the University. Smart Boards are also available to make the learning interactive.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

107

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

112

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

94

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

33

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Three internal tests are conducted for every semester. On the basis of the average of the best two marks, internal marks will be calculated for the students along with the marks assigned for assignments and seminars. Apart from that model examination will be conducted at the end of the semester before the commencement of the university Examination.

For UG: Test: 20 marks + Assignment 5 marks totalling 25 marks as internal

For PG:Test: 15 marks + Assignment 5 marks + Seminar 5 marks totalling 25 marks as internal

The marks will be uploaded in the university exampro

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

No such issues are reported so far. If reported, the concerned tutor will take up the responsibility of resolving the issues with the help of the Exam Chief for the concerned semester

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Best performers that is University Rank holders are given appreciation with Medals (Gold Medal for the First rank holders) at the College day function and also at the Women's Day celebrations. Their Photos are displayed in the College Magazines every year

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1286

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.raniannagcw.edu.in/pdf/sss/Student%20Satisfaction%20Survey_2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

13.50

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

65

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college is maintaining a Botany Garden in which medicinal and rare plants are grown along with a green house maintained by the Research Department of Botany. The backyard of the college is filled with number of trees planted by and maintained by the Forest Department. The students are encouraged to participate in the product innovations too.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

23

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

110

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

44

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As a part of extension activities, the cells like National Service Scheme (NSS), National Cadets Corps (NCC), and Youth Red Cross (YRC) have conducted many programs such as Child marriage awareness, Voting Campaign Demo of voting machine, Women's Day, Awareness Program on Cybercrimes, Awareness Program on Sexual Harassment, Cancer Awareness program, Yoga for Respiratory Health and Immunity, Awareness Competitions on Rain Water Harvesting etc. further special NSS camps were conducted in remote villages to sensitise the students regarding community based activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

26

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

8584

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

20

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has fine infrastructure which include sufficient classrooms, laboratories, staff rooms, principal's room, and administrative rooms for non-teaching staff, library, reading room, a seminar hall, auditorium and hostels. The college has a gymnasium along with facilities for sports and games, a two-wheeler shed an open dais for conducting cultural activities and an English language

lab to impart communication skills, CLP lab and to provide hands on experience to the students. Separate rooms are available for NCC and NSS. Science department laboratories are well equipped with their respective apparatus/equipment's for conducting prescribed experiments in the syllabus Computer Labs are regularly updated and a sufficient number of systems are available for the students. Apart from the UG and PG Computer labs, the Department of physics has also got a computer lab. Language Lab is available for teaching and learning English.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports facilities are available for Table Tennis, Indoor fitness Centre, Outdoor Fitness Centre, Kho-Kho, Basket Ball, Ball Badminton, Volleyball, Shuttle badminton, kabaddi, Handball, Football, Hockey and Zoom track. Yoga classes are conducted regularly as it is part of the curriculum as per Manonmaniam Sundaranar university.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

360

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

During the year 2021-22, theAuto LIB software is updated to21.01

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.35793

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

786

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computers and accessories are purchased now and then as per allotment from various sources

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

213

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

360

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Furniture: Furniture is maintained by the furniture committee. At the end of every academic year furniture checking is done by the faculty members and the broken furniture is repaired.

Equipment: All the equipment's are maintained in a good condition. Whenever the equipment's are to be replaced it is immediately written in the complaint note book and the Principal takes necessary actions.

Computers: Computers are maintained by the computer faculty members, office head and heads of the departments. Whenever there is a repair, it is attended immediately by a computer engineer. Old ones are replaced. E-Wastes are collected during annual checkup. Stock Register and accession registers are maintained in all the departments and are annually checked and verified by the internal verification system

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4623

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4656

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

484

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

484

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

400

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

158

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

25

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College Union is the democratic body that functions under the headship of the Commerce Department. National events and local events are commemorated by the Students Union, which is headed by the Union Chairman with secretaries of different subjects and different events within the campus. Students' demands and grievances are reported to the concerned department or to the principal directly and got retrieved smoothly. Grievances arising out of the campus such as transport facilities, non stopping of buses in the stop are properly addressed to the transport department and got the adherence on time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

217

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Through the fund raised from the Alumni Association, convocation is conducted every year, and the expenses of providing lunch, files and Medals for the rank holders were met. Moreover, the vital needs of the college like Invertor, and Fire Extinguishers were bought from the Alumni fund. This year two Air Conductioner and a Solar Panel have been bought from the Alumini fund. Retired Teachers Meet also has been conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

A. Governance

- Vision

The vision of our college is to impart literacy to economically backward, rural area and weaker sections of the society.

- Mission

The mission of the college is to improve the lives of rural girls and to make them graduate and agents of social change.

Distinctive Characteristics of the Institution

- As a part of national education policy, the institution admits the students based on their community quota.
- More than 80% of our students are from rural, economically weaker sections of the society representing schedule caste and other backward class population.
- As per the Government norms, our Institution provides opportunities for the children of Ex-servicemen, Refugees, Widows, sportspersons and physically challenged students. At present, nearly 70% of the admitted students are first generation learners.
- Getting application from students in the ratio 1:6 till 2020. This is because the college follows government norms in admission.
- From the academic year 2020-2021 online applications are received all over Tamil Nadu and then categorized, college wise.
- Fee structure of our institution is low compared to other institution in order to fulfill the vision. Hostel facility is available with affordable fee.
- Good infrastructure for U.G., P.G. and research scholars in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. Institutional practices

As it is a government college the major policies are taken by government but the college looks into all level programs. The College has a formally stated quality policy. During the last five years the college has shown tremendous growth. This is mainly due to the strategies formulated by the principal and faculty members of the college and it is communicated to the different stakeholders and implemented effectively.

- The policy of the college is based on the vision and mission of the college and is the guiding force for the college to plan their activities.
- The institution strongly believes in capacity building of students. All the training programs are conducted to develop the capacity of the first generation graduates.
- The college promotes academic excellence, employability, leadership skills, and good values with social commitment. Cooperation and mutual understanding are inculcated through all extension and community activities. All the faculty members are actively involved in development of various fine arts skills and entrepreneurial and employability skills of the students.
- The policy of the college is regularly reviewed through feedback mechanism and revised if necessary in the council meetings.
- Student's need are discussed and submitted to class representatives. Class representatives pass on the information to student union and students union pass it on to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Plan

- Effort will be taken to score the rank with in 100th rank under the National Institutional Ranking Framework (NIRF).
- Necessary action will be taken to install LCD Projectors in all the classrooms.
- The preparatory work has been done for the NAAC reaccreditation process with a view of securing a score higher than previous cycle.
- The dependence of non-renewable sources of electricity is reduced by installing solar panels.
- Necessary action has been taken for proper solid / liquid waste management.
- The conventional lamps is replaced with LED bulbs as a step to minimize power consumption.
- Welfare schemes for both teaching and non-teaching staff has been planned.
- Necessary action will be taken to provide the financial assistance to the staff for their research activities such as publication of articles in reputed journals / magazines and participation / presentation at national / international seminars.
- Efforts will be taken to encourage all departments to organize international seminars.
- Efforts will be taken increase the number of activities done under extension programmes and to take effective follow-up measures.
- To conduct Department-wise Alumni meetings to strengthen the Alumni Association.
- To make internship compulsory for all the III year / II year PG students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Under the authority of the Principal, Bursar functions as the Drawing and Disbursing Officer of the college. All money are drawn together by the the Bursar, only after the sanction of the Principal.

Working Hours: The standard working hours of the office is 10am-5.45pm.

Routine administrative functions: On receipt of any letter/request/application, the office tries hard to attend to it and responds/resolves/takes necessary action within a maximum period of 7 working days.

Establishment and Cash: The Establishment section handles the appointment files, pay fixation, incentive fixation, annual increment and the like for individual employees. The cash section takes care of the monthly salary bills and every non-salary bill claimed with state fund.

Fund flow: The office plays the key role in inward and outward flow of funds. The special fee of every student is collected by the office through online portal and accounts are maintained at this office end.

Scholarship: There are 10 different scholarships facilitated by this office including Minority Scholarship, SC/ST scholarhip, Tamil Medium Stipend, Single girl child scholarship and BC/MBC scholarship.

Audit: The office is audited by the Joint Directorate of Collegiate Education, Directorate of Collegiate Education and Office of the Accountant General.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Staff Club is functioning well by honouring the faculty who got Ph.Ds. transferred to other colleges, promoted as Principals and those who are retiring

2. Periodical get together of retired staff

3. Canteen facilities

4. ATM faciility withini the campus

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

79

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Career Advancement Scheme is adopted for performance appraisal to upgradr from one scale to another. The system is common for all the Faculty members and the orders are issued by the Directorate of Collegiate Education, Chennai, Tamilnadu

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit has been conducted regularly. Audit by JD office has been conducted up to 2015 since it is a 'B' grade college. DCE Audit has been over in two spells during the year 2015 - 2018 and 2019 - 2022. AG Audit has been over up to January 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10.175

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. Funds from MP and MLA funds

2. Funds from CSR funds

Funds from Non Governmental organisations

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college has taken efforts for indexing of teaching staff, non-teaching staff and students for the coordination of events.

The IQAC has taken initiatives to organize different Skill Based trainings; Hands-on Workshops and Seminars for staff as well as students to hone their skills.

IQAC Conducted one FDP during the year 2021-2022 to hone staff skills, intra-collegiate workshops and seminars, faculty development programs, orientations on quality culture.

Arrangement for feedback from the students, their parents and Alumni meet, Parent-Teacher Meet, staff Assessment,

Yearly preparation and submission of AQAR

Putting efforts for NIRF

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Preparation of the Annual Quality Assurance Report (AQAR)-based on the quality parameters /assessment criteria developed by the NAAC.

The IQAC has provided institutional Email IDs to staff members and also students using G-Suite. The assignments and quizzes are conducted as a record for future references.

IQAC plays an important role in contributing to the development of the teaching-learning process through workshop and International conferences.

IQAC develops new techniques in teaching-learning and infrastructures which are needed to fetch ICT into the classrooms for better performance and understanding.

The IQAC has conducted training programs for the staff on 'Handling Smart Class using Interactive Pane's and Preparing E-Content', in order to make teaching-learning process lively. At the end of each semester,

Result analysis is carried out by the staff who are in charge of the courses, and submitted in the Department Council for suggestion. Further, the result Analysis Report is added in the Annual Academic Audit Report.

In view of enriching the quality of the teaching staff , the IQAC continually motivates them to update their API scores.

The staff as well as the research scholars of the college are encouraged by the IQAC to publish their research articles in Index Journals

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Anti ragging cell is systematically functioning in our college. As per the directions of the Registrar, Manonmaniam Sundaranar University, in the academic year 2019-2020, the Anti- Ragging Committee was established. The committee includes the Principal as

the vice president, hostel sub- warden, an Inspector of Police, Sub-Inspector of Police, Medical Counselor, public relationship officer, non-teaching staff, social workers, parent representatives and student representatives. The committee members' names and cell phone numbers are included in the college handbook.

The institution has a sexual harassment cell and a staff member is appointed to address the complaints on sexual harassment. The tutors regularly give counselling on sexual harassment in the moral classes.

NSS units are conducting periodical meeting addressing various issues sensitizing gender awareness and equality

File Description	Documents
Annual gender sensitization action plan	Periodical meeting are conducted to impart the awareness on sensitive issues
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	CCTV facilities are available in and around of College premises and also in the hostel

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In our college we have two Vermicompost pits which degrade materials and make manure at a considerable rate to keep our campus neat and clean.

Electronic goods are put to optimum use.

The minor repairs are set right by the staff and the laboratory assistants and the major repairs by the professional technicians and the repaired electronic goods are re-used.

UPS batteries are recharged/repaired/got exchanged by the suppliers.

The waste compact discs are used by students for decoration and participation in competitions like Art from Waste.

E-waste materials are collected from the students and staff and are handed over to E-waste management centres

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Every year Special camp has been conducted by the four NSS units in villages and the students have the opportunity of mingling with the community people and render various services like medical camps, awareness programs and the like to the community people. During the year 2021-22, the special camp was conducted from 24.03.22 to 30.03.22 at Palayapettai, a nearby village. Medical Awareness Day, Legal Awareness Day, Entrepreneurship Day, Green Environment Day, Social Awareness Day were conducted. Apart from that, the programs like Vaccination camps, Women's Day, Nehiliila Nellai, Voters' Day, Awareness program on child marriage, and Cancer Awareness program were also conducted as a part of sensitising on various issues. Observance National importance days and Samathuva Pongal are part of the regular activities of the Institution. Gandhi Jeyanthi is celebrated in memory of the Father of the Nation who devoted his whole life to preaching the truth and following Ahimsa.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Hoardings are placed in different places of the institution depicting the vision and mission of the college. Further it is printed in the College Calender which is available for all the

students and faculty members of the College. The Vision, Mission and the Motto of the College are exhibited in the website to enable everyone to observe.

Vision

The Vision of our college is to impart literacy to students of economically backward, rural areas and weaker sections of the society.

Mission

The Mission of our college is to improve the lives of rural girls, make them graduates and agents of social change.

Motto

The college Motto is

“?? ????? ????? ?? ????”

which means “Let the darkness of mind depart and the rays of wisdom linger”.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.raniannagcw.edu.in/aboutus/CL_2021-2022.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the National and international Commemorative days are observed in the college. The national important days like Republic Day, International Women's Day, Independence Day, Tamilar Thirunal (Samathuva Pongal)

Consumer Right Day, Wild Life Week, Yoga Day, Liquor deaddiction Day were celebrated by the NSS units of the institution and College union.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Resource Centre for the Visually Challenged is functioning within the campus. Every year 45 to 50 students are admitted and successfully completed different courses, few of them secured University ranks too.

1. Financial Aids for their study and hostel fees have been arranged through Help the Blind Foundation, Chennai
2. Educational Aids have been provided regularly for the physically and visually challenged students to continue their studies without any interruption such as hearing aids, mobile sets and computers with specialised software facilities
3. Softskills were imparted for the physically and visually challenged students through the resource centre
4. Periodical awareness and Empowerment Programmes were conducted to impart confidence and guidance for the students
5. Special Sports events were conducted exclusively meant for them
6. Scribes were appointed for them to write the exams
7. Special concern and consideration were given for the uplift of the students in attaining higher education and employment opportunities
8. There are ramps in all buildings and rest rooms are designed to accommodate differently abled children
9. Digital library for visually challenged encompasses a total of 35000 books, magazines, journals and supplies materials for competitive examinations.
10. Every year Silver Zone Award was presented by Indian Blind Association

File Description	Documents
Best practices in the Institutional website	https://raniannagcw.edu.in/Best_Practices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

Every department of our college organizes a day or two every year with their students to visit one of those places. Events are organized in such a manner to enable interaction with one another and understand each other's challenges. It not only reveals disadvantages of those people but also reiterates the fact that our students are relatively on better edge to survive and compete in the society. This attempts to inculcate virtues such as love, kindness, compassion and mercy in our students and on the other hand, gives residents of those homes "the feeling of being heard and loved." It is also a way of motivating our students to find a job and contribute in all possible ways to make lives of everyone better in future too. This event overall is a path towards personality development and building leadership qualities combined with socially inclined values. By this way, the college "reaches the unreached" and live up to its vision of spreading love and knowledge to its community and students. Virtues like love, kindness, mercy, compassion, helping nature, treating everyone equal and understanding the poor are inculcated definitely along with the courage to protect the weak and the infirm. As all the departments are involved and all volunteers are given opportunities to visit various homes we are sure to hone the personalities of our students in the right way with right values and right attitudes.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic Calendar is prepared for every year and the academic activities are planned and executed accordingly. There will be three Internal Tests for all the subjects in every semester and the best of two tests will be considered and the average will be calculated as final test marks. Apart from the test, five marks will be assigned for the assignment for undergraduate programs to attain a total of 25 marks and ten marks will be assigned for assignments, and five marks for Seminars to attain a total of 25 marks for Post Graduate Programs. Model exam is conducted to train the students for University Examination.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is prepared for every year and the academic activities are planned and executed accordingly. The dates for the Internal examination are given in advance in the calendar itself. Every year academic calendar will be prepared and given to all staffmembers and students indicating the academic functioning of the college including internal assessments, holidays, working days, day order system, and so on.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum

B. Any 3 of the above

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

44

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1501

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Programs are periodically conducted to inculcate the issues relevant to Professional Ethics, Gender, Human Values, and the environment. As the curriculum is designed by the University, we follow strictly the curriculum designed by University. MOU has been made with Globethics.net by IQAC to impart ethical foundations both in education and Research

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

35

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1486

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.raniannagcw.edu.in/pdf/sss/Student%20Satisfaction%20Survey_2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://raniannagcw.edu.in/pdf/sss/Student%20Satisfaction%20Survey_2021-22.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1720	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
1481	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
Teachers provide organized notes to students. Teachers interact with students through WhatsApp, Phone calls, and Video calls to enrich and teach the content.	

Teachers share YouTube videos and Powerpoint slides for each topic with the students. Students are regularly given positive remarks on their tasks, assignments, replies, questions, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4384	176

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- From the syllabus teachers make notes and circulate among the students
- students were given Seminars and Assignments on a regular basis
- Teachers get into a routine and create a weekly schedule that they follow. As the time of the day is more productive, they set specific time blocks as to when they will focus on each class.
- Teachers strictly adhere to the given time schedule and workload assigned to them
- Teachers create a regular study space and stay organized. They make sure: to have a high-speed internet connection, have the required materials, and software for the course, and have headphones for listening to discussions.
- Communicate often with class representatives and instructors via Email, Whatapps forums, and messaging which help the teachers stay connected and avoid misunderstandings.
- voice Message is the instructional aid adapted by the

teachers to give and gather information from the students on time.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools for teaching in various forms. Google Classroom and Moodle are the primary media to interact with the students for the conduct of internal tests and to upload the study materials in the form of PowerPoint and pdfs. Google Meet and Zoom Platforms are used by the teachers to teach the students directly through online mode. Demonstrative lectures and teachings are given through these mediums to make them understand the lessons and to write the exams too. The students were given the autonomy to raise questions and clear their doubts. Faculty members record the lessons by way of videos and audio recordings to make the students learn repeatedly. Attendance will be taken and recorded and uploaded on the University website for every semester. Internal marks will also be recorded and uploaded to the University website as per the requirements of the University. Smart Boards are also available to make the learning interactive.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

107

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

112

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

94

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

33

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Three internal tests are conducted for every semester. On the basis of the average of the best two marks, internal marks will be calculated for the students along with the marks assigned for assignments and seminars. Apart from that model examination will be conducted at the end of the semester before the commencement of the university Examination.

For UG: Test: 20 marks + Assignment 5 marks totalling 25 marks as internal

For PG: Test: 15 marks + Assignment 5 marks + Seminar 5 marks totalling 25 marks as internal

The marks will be uploaded in the university exampro

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

No such issues are reported so far. If reported, the concerned tutor will take up the responsibility of resolving the issues with the help of the Exam Chief for the concerned semester

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Best performers that is University Rank holders are given appreciation with Medals (Gold Medal for the First rank holders) at the College day function and also at the Women's Day celebrations. Their Photos are displayed in the College Magazines every year

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1286

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.raniannagcw.edu.in/pdf/sss/Student%20Satisfaction%20Survey_2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

13.50

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

65

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college is maintaining a Botany Garden in which medicinal and rare plants are grown along with a green house maintained by the Research Department of Botany. The backyard of the college is filled with number of trees planted by and maintained by the Forest Department. The students are encouraged to participate in the product innovations too.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

23

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

110

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

44

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As a part of extension activities, the cells like National Service Scheme (NSS), National Cadets Corps (NCC), and Youth Red Cross (YRC) have conducted many programs such as Child marriage awareness, Voting Campaign Demo of voting machine, Women's Day, Awareness Program on Cybercrimes, Awareness Program on Sexual Harassment, Cancer Awareness program, Yoga for Respiratory Health and Immunity, Awareness Competitions on Rain Water Harvesting etc. further special NSS camps were conducted in remote villages to sensitise the students regarding community based activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

26

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

8584

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

20

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has fine infrastructure which include sufficient classrooms, laboratories, staff rooms, principal's room, and administrative rooms for non-teaching staff, library, reading

room, a seminar hall, auditorium and hostels. The college has a gymnasium along with facilities for sports and games, a two-wheeler shed an open dais for conducting cultural activities and an English language lab to impart communication skills, CLP lab and to provide hands on experience to the students. Separate rooms are available for NCC and NSS. Science department laboratories are well equipped with their respective apparatus/equipment's for conducting prescribed experiments in the syllabus Computer Labs are regularly updated and a sufficient number of systems are available for the students. Apart from the UG and PG Computer labs, the Department of physics has also got a computer lab. Language Lab is available for teaching and learning English.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports facilities are available for Table Tennis, Indoor fitness Centre, Outdoor Fitness Centre, Kho-Kho, Basket Ball, Ball Badminton, Volleyball, Shuttle badminton, kabaddi, Handball, Football, Hockey and Zoom track. Yoga classes are conducted regularly as it is part of the curriculum as per Manonmaniam Sundaranar university.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

360

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

During the year 2021-22, theAuto LIB software is updated to21.01

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.35793

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

786

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computers and accessories are purchased now and then as per allotment from various sources

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

213

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

360

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Furniture: Furniture is maintained by the furniture committee. At the end of every academic year furniture checking is done by the faculty members and the broken furniture is repaired.

Equipment: All the equipment's are maintained in a good condition. Whenever the equipment's are to be replaced it is immediately written in the complaint note book and the Principal takes necessary actions.

Computers: Computers are maintained by the computer faculty members, office head and heads of the departments. Whenever there is a repair, it is attended immediately by a computer engineer. Old ones are replaced. E-Wastes are collected during annual checkup. Stock Register and accession registers are maintained in all the departments and are annually checked and verified by the internal verification system

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4623

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4656

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

484

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

484

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

400

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

158

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

25

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College Union is the democratic body that functions under the headship of the Commerce Department. National events and local events are commemorated by the Students Union, which is headed by the Union Chairman with secretaries of different subjects and different events within the campus. Students' demands and grievances are reported to the concerned department or to the principal directly and got retrieved smoothly. Grievances arising out of the campus such as transport facilities, non stopping of buses in the stop are properly addressed to the transport department and got the adherence on time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

217

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Through the fund raised from the Alumni Association, convocation is conducted every year, and the expenses of providing lunch, files and Medals for the rank holders were met. Moreover, the vital needs of the college like Invertor, and Fire Extinguishers were bought from the Alumni fund. This year two Air Conductioner and a Solar Panel have been bought from the Alumini fund. Retired Teachers Meet also has been conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

A. Governance

- Vision

The vision of our college is to impart literacy to economically backward, rural area and weaker sections of the society.

- Mission

The mission of the college is to improve the lives of rural girls and to make them graduate and agents of social change.

Distinctive Characteristics of the Institution

- As a part of national education policy, the institution admits the students based on their community quota.
- More than 80% of our students are from rural, economically weaker sections of the society representing schedule caste and other backward class population.
- As per the Government norms, our Institution provides opportunities for the children of Ex-servicemen, Refugees, Widows, sportspersons and physically challenged students. At present, nearly 70% of the admitted students are first generation learners.
- Getting application from students in the ratio 1:6 till 2020. This is because the college follows government norms in admission.
- From the academic year 2020-2021 online applications are received all over Tamil Nadu and then categorized, college wise.
- Fee structure of our institution is low compared to other institution in order to fulfill the vision. Hostel facility is available with affordable fee.
- Good infrastructure for U.G., P.G. and research scholars in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. Institutional practices

As it is a government college the major policies are taken by government but the college looks into all level programs. The College has a formally stated quality policy. During the last five years the college has shown tremendous growth. This is mainly due to the strategies formulated by the principal and faculty members of the college and it is communicated to the different stakeholders and implemented effectively.

- The policy of the college is based on the vision and mission of the college and is the guiding force for the college to plan their activities.
- The institution strongly believes in capacity building of students. All the training programs are conducted to develop the capacity of the first generation graduates.
- The college promotes academic excellence, employability, leadership skills, and good values with social commitment. Cooperation and mutual understanding are inculcated through all extension and community activities. All the faculty members are actively involved in development of various fine arts skills and entrepreneurial and employability skills of the students.
- The policy of the college is regularly reviewed through feedback mechanism and revised if necessary in the council meetings.
- Student's need are discussed and submitted to class representatives. Class representatives pass on the information to student union and students union pass it on to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Plan

- Effort will be taken to score the rank with in 100th rank under the National Institutional Ranking Framework (NIRF).
- Necessary action will be taken to install LCD Projectors in all the classrooms.
- The preparatory work has been done for the NAAC reaccreditation process with a view of securing a score higher than previous cycle.
- The dependence of non-renewable sources of electricity is reduced by installing solar panels.
- Necessary action has been taken for proper solid / liquid waste management.
- The conventional lamps is replaced with LED bulbs as a step to minimize power consumption.
- Welfare schemes for both teaching and non-teaching staff has been planned.
- Necessary action will be taken to provide the financial assistance to the staff for their research activities such as publication of articles in reputed journals / magazines and participation / presentation at national / international seminars.
- Efforts will be taken to encourage all departments to organize international seminars.
- Efforts will be taken increase the number of activities done under extension programmes and to take effective follow-up measures.
- To conduct Department-wise Alumni meetings to strengthen the Alumni Association.
- To make internship compulsory for all the III year / II year PG students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Under the authority of the Principal, Bursar functions as the Drawing and Disbursing Officer of the college. All money are drawn together by the the Bursar, only after the sanction of the Principal.

Working Hours: The standard working hours of the office is 10am-5.45pm.

Routine administrative functions: On receipt of any letter/request/application, the office tries hard to attend to it and responds/resolves/takes necessary action within a maximum period of 7 working days.

Establishment and Cash: The Establishment section handles the appointment files, pay fixation, incentive fixation, annual increment and the like for individual employees. The cash section takes care of the monthly salary bills and every non-salary bill claimed with state fund.

Fund flow: The office plays the key role in inward and outward flow of funds. The special fee of every student is collected by the office through online portal and accounts are maintained at this office end.

Scholarship: There are 10 different scholarships facilitated by this office including Minority Scholarship, SC/ST scholarhip, Tamil Medium Stipend, Single girl child scholarship and BC/MBC scholarship.

Audit: The office is audited by the Joint Directorate of Collegiate Education, Directorate of Collegiate Education and Office of the Accountant General.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Staff Club is functioning well by honouring the faculty who got Ph.Ds. transferred to other colleges, promoted as Principals and those who are retiring

2. Periodical get together of retired staff

3. Canteen facilities

4. ATM faciility withini the campus

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

79	
File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Career Advancement Scheme is adopted for performance appraisal to upgradr from one scale to another. The system is common for all the Faculty members and the orders are issued by the Directorate of Collegiate Education, Chennai, Tamilnadu

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit has been conducted regularly. Audit by JD office has been conducted up to 2015 since it is a 'B' grade college. DCE Audit has been over in two spells during the year 2015 - 2018 and 2019 - 2022. AG Audit has been over up to January 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10.175

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. Funds from MP and MLA funds

2. Funds from CSR funds

Funds from Non Governmental organisations

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college has taken efforts for indexing of teaching staff, non-teaching staff and students for the coordination of events.

The IQAC has taken initiatives to organize different Skill Based trainings; Hands-on Workshops and Seminars for staff as well as students to hone their skills.

IQAC Conducted one FDP during the year 2021-2022 to hone staff skills, intra-collegiate workshops and seminars, faculty development programs, orientations on quality culture.

Arrangement for feedback from the students, their parents and Alumni meet, Parent-Teacher Meet, staff Assessment,

Yearly preparation and submission of AQAR

Putting efforts for NIRF

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Preparation of the Annual Quality Assurance Report (AQAR)-based on the quality parameters /assessment criteria developed by the NAAC.

The IQAC has provided institutional Email IDs to staff members and also students using G-Suite. The assignments and quizzes are conducted as a record for future references.

IQAC plays an important role in contributing to the development of the teaching-learning process through workshop and International conferences.

IQAC develops new techniques in teaching-learning and infrastructures which are needed to fetch ICT into the classrooms for better performance and understanding.

The IQAC has conducted training programs for the staff on 'Handling Smart Class using Interactive Pane's and Preparing E-Content', in order to make teaching-learning process lively. At the end of each semester,

Result analysis is carried out by the staff who are in charge of the courses, and submitted in the Department Council for suggestion. Further, the result Analysis Report is added in the Annual Academic Audit Report.

In view of enriching the quality of the teaching staff , the IQAC continually motivates them to update their API scores.

The staff as well as the research scholars of the college are encouraged by the IQAC to publish their research articles in Index Journals

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Anti ragging cell is systematically functioning in our college. As per the directions of the Registrar, Manonmaniam Sundaranar University, in the academic year 2019-2020, the Anti- Ragging Committee was established. The committee includes the Principal as the vice president, hostel sub- warden, an Inspector of Police, Sub- Inspector of Police, Medical Counselor, public relationship officer, non-teaching staff, social workers, parent representatives and student representatives. The committee members' names and cell phone numbers are included in the college handbook.

The institution has a sexual harassment cell and a staff member is appointed to address the complaints on sexual harassment. The tutors regularly give counselling on sexual harassment in the moral classes.

NSS units are conducting periodical meeting addressing various issues sensitizing gender awareness and equality

File Description	Documents
Annual gender sensitization action plan	Periodical meeting are conducted to impart the awareness on sensitive issues
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	CCTV facilities are available in and around of College premises and also in the hostel

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In our college we have two Vermicompost pits which degrade materials and make manure at a considerable rate to keep our campus neat and clean.

Electronic goods are put to optimum use.

The minor repairs are set right by the staff and the laboratory assistants and the major repairs by the professional technicians and the repaired electronic goods are re-used.

UPS batteries are recharged/repaired/got exchanged by the suppliers.

The waste compact discs are used by students for decoration and participation in competitions like Art from Waste.

E-waste materials are collected from the students and staff and

are handed over to E-waste management centres

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above										
<table border="1"> <thead> <tr> <th data-bbox="102 441 537 506">File Description</th> <th data-bbox="547 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 506 537 647">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 506 1436 647" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="102 647 537 748">Certification by the auditing agency</td> <td data-bbox="547 647 1436 748" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 748 537 851">Certificates of the awards received</td> <td data-bbox="547 748 1436 851" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="102 851 537 916">Any other relevant information</td> <td data-bbox="547 851 1436 916" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	View File	Certificates of the awards received	No File Uploaded	Any other relevant information	View File	
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Reports on environment and energy audits submitted by the auditing agency	No File Uploaded										
Certification by the auditing agency	View File										
Certificates of the awards received	No File Uploaded										
Any other relevant information	View File										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above										
<table border="1"> <thead> <tr> <th data-bbox="102 1471 537 1536">File Description</th> <th data-bbox="547 1471 1436 1536">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1536 537 1637">Geo tagged photographs / videos of the facilities</td> <td data-bbox="547 1536 1436 1637" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 1637 537 1778">Policy documents and information brochures on the support to be provided</td> <td data-bbox="547 1637 1436 1778" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 1778 537 1919">Details of the Software procured for providing the assistance</td> <td data-bbox="547 1778 1436 1919" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 1919 537 1984">Any other relevant information</td> <td data-bbox="547 1919 1436 1984" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	View File	Policy documents and information brochures on the support to be provided	View File	Details of the Software procured for providing the assistance	View File	Any other relevant information	No File Uploaded	
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Geo tagged photographs / videos of the facilities	View File										
Policy documents and information brochures on the support to be provided	View File										
Details of the Software procured for providing the assistance	View File										
Any other relevant information	No File Uploaded										
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,											

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Every year Special camp has been conducted by the four NSS units in villages and the students have the opportunity of mingling with the community people and render various services like medical camps, awareness programs and the like to the community people. During the year 2021-22, the special camp was conducted from 24.03.22 to 30.03.22 at Palayapettai, a nearby village. Medical Awareness Day, Legal Awareness Day, Entrepreneurship Day, Green Environment Day, Social Awareness Day were conducted. Apart from that, the programs like Vaccination camps, Women's Day, Nehiliila Nellai, Voters' Day, Awareness program on child marriage, and Cancer Awareness program were also conducted as a part of sensitising on various issues. Observance National importance days and Samathuva Pongal are part of the regular activities of the Institution. Gandhi Jeyanthi is celebrated in memory of the Father of the Nation who devoted his whole life to preaching the truth and following Ahimsa.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Hoardings are placed in different places of the institution depicting the vision and mission of the college. Further it is printed in the College Calender which is available for all the students and faculty members of the College. The Vision, Mission and the Motto of the College are exhibited in the website to enable everyone to observe.

Vision

The Vision of our college is to impart literacy to students of economically backward, rural areas and weaker sections of the society.

Mission

The Mission of our college is to improve the lives of rural girls, make them graduates and agents of social change.

Motto

The college Motto is

"?? ????? ????? ?? ???? ??"

which means "Let the darkness of mind depart and the rays of wisdom linger".

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.raniannagcw.edu.in/aboutus/CL_2021-2022.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the National and international Commemorative days are observed in the college. The national important days like Republic Day, International Women's Day, Independence Day, Tamilar Thirunal (Samathuva Pongal)

Consumer Right Day, Wild Life Week, Yoga Day, Liquor deaddiction Day were celebrated by the NSS units of the institution and College union.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Resource Centre for the Visually Challenged is functioning within the campus. Every year 45 to 50 students are admitted and successfully completed different courses, few of them secured

University ranks too.

1. Financial Aids for their study and hostel fees have been arranged through Help the Blind Foundation, Chennai
2. Educational Aids have been provided regularly for the physically and visually challenged students to continue their studies without any interruption such as hearing aids, mobile sets and computers with specialised software facilities
3. Softskills were imparted for the physically and visually challenged students through the resource centre
4. Periodical awareness and Empowerment Programmes were conducted to impart confidence and guidance for the students
5. Special Sports events were conducted exclusively meant for them
6. Scribes were appointed for them to write the exams
7. Special concern and consideration were given for the uplift of the students in attaining higher education and employment opportunities
8. There are ramps in all buildings and rest rooms are designed to accommodate differently abled children
9. Digital library for visually challenged encompasses a total of 35000 books, magazines, journals and supplies materials for competitive examinations.
10. Every year Silver Zone Award was presented by Indian Blind Association

File Description	Documents
Best practices in the Institutional website	https://raniannagcw.edu.in/Best_Practices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Every department of our college organizes a day or two every year with their students to visit one of those places. Events are organized in such a manner to enable interaction with one another and understand each other's challenges. It not only reveals disadvantages of those people but also reiterates the fact that our students are relatively on better edge to survive and compete in the society. This attempts to inculcate virtues such as love, kindness, compassion and mercy in our students and on the other hand, gives residents of those homes "the feeling of being heard and loved." It is also a way of motivating our students to find a job and contribute in all possible ways to make lives of everyone better in future too. This event overall is a path towards personality development and building leadership qualities combined with socially inclined values. By this way, the college "reaches the unreached" and live up to its vision of spreading love and knowledge to its community and students. Virtues like love, kindness, mercy, compassion, helping nature, treating everyone equal and understanding the poor are inculcated definitely along with the courage to protect the weak and the infirm. As all the departments are involved and all volunteers are given opportunities to visit various homes we are sure to hone the personalities of our students in the right way with right values and right attitudes.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

This institution is committed to provide holistic learning process that promotes the integrated development of women students. The college stands unique by its outreach programme to inculcate the value of helping and serving the society and to sow the seeds of value like love, compassion and mutual understanding in the minds of students. Our College stands as a beacon light of hope to rural and economically background sections of the society.

Our ultimate aim is to get 100 percent employment opportunities

to uplift and to equip the students both socially and economically

To introduce more number of career oriented courses

To set a milestone in the Research by upgrading all the departments as Research departments

To impart wholistic development mong the students to inherit and to spread the fruits of higher education to the society as a whole